



**ADDENDUM NO. 2**  
**Monitoring of Debris Removal and Related Services**  
**RFP 26-009**

This addendum is issued as supplemental information to the Request for Proposal package for clarification of certain matters of both a general and a technical nature. The referenced Request for Proposal package is hereby amended in accordance with the following items:

- 1. Clarification:** [No Changes]
- 2. Changes to Submission Requirements:** [No Changes]
- 3. Updates to Project Timeline:** [No Changes]
- 4. Responses to Questions:**
  - 1) Given the variability and unpredictability of lodging costs in Key West, particularly during disaster response conditions, would the City consider allowing certain expenses, such as lodging, to be billed separately rather than requiring them to be included in submitted rates?
    1. No. Proposers shall include all costs necessary to perform the required services within their submitted pricing, including but not limited to labor, supervision, equipment, materials, transportation, mobilization, demobilization, travel, lodging, meals, administration, overhead, profit, and incidentals.
  - 2) For clarification during proposal evaluation, are all costs associated with an Automated Debris Management System, including electronic load tickets, tablets, software, hardware, staffing, and electronic contractor identification, required to be included within the proposer's submitted pricing, with no separate rates, fees, or charges for ADMS?
    1. The Consultant shall include within its proposed hourly rates all costs necessary to provide the required debris monitoring, documentation, data management, electronic load ticketing, field data collection, hardware, software, tablets, electronic

contractor/vehicle identification, staffing, training, reporting, and related ADMS functionality necessary to perform the Scope of Services. The City will not pay separate ADMS fees, licensing fees, equipment charges, technology surcharges, or other separate charges for these services unless expressly authorized by written addendum prior to proposal submission or included in the final contract approved by the City Commission. Proposals should be structured to allow the City to evaluate pricing on a consistent basis.

- 3) RFP Section 2.5 states that the entire proposal must be resubmitted, including all executed forms, with each section signed. Please clarify whether proposers must submit the entire RFP document or only the completed proposal response sections and required forms.

1. Proposers are not required to reproduce and submit the entire RFP document with their proposal.

Proposers shall submit a complete proposal package that includes all required narrative responses, pricing forms, executed affidavits, certifications, acknowledgements, attachments, and supporting documentation

- 4) Can the City clarify whether the Safety Plan is included in the proposal page limit?

1. Yes. The Safety Plan is considered part of the proposer's narrative or technical proposal and shall be included within the applicable proposal page limit.

- 5) Can the City confirm whether the required project experience from the last seven years, including project descriptions and details under Tab 2, is included in the proposal page limit?

1. Yes. Project experience narratives, project descriptions, and related details submitted under Tab 2 are considered part of the proposer's narrative or technical proposal and shall be included within the applicable proposal page limit.

**5. Additional Resources:** [No Changes]

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Signature

Name of Business